



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Prof. Rajabhau Deshmukh Kala
Mahavidyalaya, Nandgaon
Khandeshwar, Dist. Amravati

- Name of the Head of the institution **Dr. P. H. Suryavanshi**
- Designation **In-charge Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07221-222606**
- Mobile No: **9423622435**
- Registered e-mail **pyarelals40@gmail.com**
- Alternate e-mail **ngore80@gmail.com**
- Address **Prof. Rajabhau Deshmukh Kala
Mahavidyalaya, Nandgaon
Khandeshwar, Dist. Amravati**
- City/Town **Nandgaon Khandeshwar**
- State/UT **Maharashtra**
- Pin Code **444708**

2.Institutional status

- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Sant Gadge Baba Amravati University, Amravati**
- Name of the IQAC Coordinator **G. C. Satdive**
- Phone No. **07221-222606**
- Alternate phone No. **9421861956**
- Mobile **8329128890**
- IQAC e-mail address **iqacprdkmv@gmail.com**
- Alternate e-mail address **gsatdive01@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) https://prdkmv.org.in/pdf/aqar_report%20219-20%20updated.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.prdkmv.org.in/pdf/Academic_calender_20-21.pdf

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|-----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 2 | B+ | 2.55 | 2017 | 27/11/2017 | 26/11/2022 |

6.Date of Establishment of IQAC **27/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|-----------|----------------|-----------------------------|-----------|
| -- | -- | -- | --- | 00 |

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Special efforts for online classes

Organized webinars and other activities through online mode.

Internal academic audit of the departments

Distribution of food, water and necessary things for the people in lockdown.

Financial audit of accounts department.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|-----------------------|
| Making the classrooms ICTenabled by addition of Computers and LCD Projectors as aids to teaching | Completed |
| Renovation of networking in College for better internal connectivity | Completed |
| Addition of books | Procured |
| Addition of of LED lights for improving College Security | Procured |
| Conduct of online activities for students on important days such asIndependence day, Teachers' Day, Constitution Day, etc | Done |
| Remaining in touch with, and providing co-and extra-curricular support to students as well as other interested stakeholders through Webinars on Subject as well as on topics of general interest | Webinars conducted. |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 26/10/2021 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar, Dist. Amravati |
| • Name of the Head of the institution | Dr. P. H. Suryavanshi |
| • Designation | In-charge Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07221-222606 |
| • Mobile No: | 9423622435 |
| • Registered e-mail | pyarelals40@gmail.com |
| • Alternate e-mail | ngore80@gmail.com |
| • Address | Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar, Dist. Amravati |
| • City/Town | Nandgaon Khandeshwar |
| • State/UT | Maharashtra |
| • Pin Code | 444708 |
| 2.Institutional status | |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | Sant Gadge Baba Amravati University, Amravati |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Name of the IQAC Coordinator | G. C. Satdive | | | | |
| • Phone No. | 07221-222606 | | | | |
| • Alternate phone No. | 9421861956 | | | | |
| • Mobile | 8329128890 | | | | |
| • IQAC e-mail address | iqacprdkmv@gmail.com | | | | |
| • Alternate e-mail address | gsatdive01@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://prdkmv.org.in/pdf/aqar_report%20219-20%20updated.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://www.prdkmv.org.in/pdf/Academic_calender_20-21.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 2 | B+ | 2.55 | 2017 | 27/11/2017 | 26/11/2022 |
| 6.Date of Establishment of IQAC | | | 27/07/2005 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| -- | -- | -- | --- | 00 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 3 | | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have | | | Yes | | |

| | | |
|---|---------------------------|--|
| <p>been uploaded on the institutional website?</p> | | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| <p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p> | <p>No</p> | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| <p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p> | | |
| <p>Special efforts for online classes</p> | | |
| <p>Organized webinars and other activities through online mode.</p> | | |
| <p>Internal academic audit of the departments</p> | | |
| <p>Distribution of food, water and necessary things for the people in lockdown.</p> | | |
| <p>Financial audit of accounts department.</p> | | |
| <p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p> | | |
| Empty space for the plan of action and outcome | | |

| | |
|--|-----------------------|
| Plan of Action | Achievements/Outcomes |
| Making the classrooms ICTenabled by addition of Computers and LCD Projectors as aids to teaching | Completed |
| Renovation of networking in College for better internal connectivity | Completed |
| Addition of books | Procured |
| Addition of of LED lights for improving College Security | Procured |
| Conduct of online activities for students on important days such asIndependence day, Teachers' Day, Constitution Day, etc | Done |
| Remaining in touch with, and providing co-and extra-curricular support to students as well as other interested stakeholders through Webinars on Subject as well as on topics of general interest | Webinars conducted. |
| 13.Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| CDC | 26/10/2021 |
| 14.Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2020-21 | 02/03/2022 |
| 15.Multidisciplinary / interdisciplinary | |

| |
|--|
| |
| 16.Academic bank of credits (ABC): |
| |
| 17.Skill development: |
| |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) |
| |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): |
| |
| 20.Distance education/online education: |
| |

Extended Profile

| | |
|---|---------------------------|
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 03 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 780 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 676 |

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 2.3 | 175 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 9 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 11 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 7 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 5.83 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 15 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Prof. Rajabhau Deshmukh Kala Mahavidyalaya, affiliated to Sant Gadge Baba Amravati University and offers UG and PG courses and follows the curriculum given by the university. Curricular aspects of the courses taught at the College are governed by the University Ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the society and reflects the commitment of the Institute towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website (www.prdkmv.org.in), college magazine named Bharari and admission prospectus. The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The Staff Council in the conjunction with the workload, academic, and time table committees of the college and individual departments provides inputs and directions which are monitor the effectiveness of the same throughout the session on a regular basis. Based on the University academic calendar, various departments of the college prepare the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by respective departments under the guidance of concerned staff council. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the University. The college has well qualified, dedicated and experienced faculty. Departmental sub-committees hold meetings at the end of semesters to discuss and plan in advance the execution of courses in the subsequent semester. Various course delivery methods are followed by the faculty such as, Lectures, Class presentations, Tutorials, Practical labs, E-learning and Case studies. The college adopts numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote, reward and facilitate 'advanced' learners. This includes scholarships, mentorship, tutorials and remedial teaching classes. The entire approach is student centric.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the Academic Calendar of the Sant Gadge Baba Amravati University (SGBAU). On the basis of this calendar institution prepares its own academic calendar. Institution calendar has details about Curricular, Co-curricular and Extra-curricular Activities exams, tests, cultural programs ,birth and death anniversaries of great leaders to be carried out throughout the year and published it in college prospectus and displayed on the institution website. On the basis each department prepares their own annual calendar (Plan) and conveyed to the students. The college internal evaluations are also conducted according to the time schedule declared by the examination committee in the first term and the second term of each and every semester. Thus, the institution adheres to the academic calendar for the conduct of various activities right from admission process to final examination.

| File Description | Documents |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Under graduate programmes in our institute offer a separate paper of Environmental Studies for the Second Year students as a compulsory subject. Students have to get passing certificate to get their U.G. Degree. The various subjects in the branch of Social Sciences being taught in the college that integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability. P. G. in Political Science, Home Economics and Marathi Literature integrates these issues as part of syllabus for example, Corporate Governance, Ethics and Social Responsibility. The syllabus aimed at promoting gender equality and focus on women empowerment, environment covers topic like Global Warming, Environmental Policy, Environmental Protection, Disaster Management, and Solid Waste Management and So on. The college itself is involved in rain water harvesting, making the campus green by continuous plantation, waste management, and so on. The college has developed atmosphere to integrate human values in its campus. Almost all programmes integrate and teaches professional ethics. Ph.D Programmes that specifically deal with issues related to professional ethics in research methodology.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

820

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

780

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students through semester exam, end-semester exam, assignments, presentation, viva-voce exam etc. on regular basis. The college has given instruction to all the departments to conduct offline classes separately for both advanced learners and slow learners during holidays and vacations. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. Various activities such as debate competitions, essay competitions, etc. are conducted by the college.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 780 | 09 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices various student centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. All the Humanities programmes and many of the social science programmes

integrate practical courses with adequate experiential practice for the students. They also provide platform for participative learning to the students. Moreover, projects, field-works, seminars, excursions, NSS, etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. In all the P.G. programmes, there is a compulsory project/dissertation course that provides adequate opportunity to the students for incorporating and practising problem solving methodology.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the College had taken the initiative to provide studentse-content and the use of e-resources during the year. Moreover, the teachers effectively used ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09 (U.G. Students)

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation approach in teaching learning process helps us to evaluate the students' interests and performances in their particular subjects. The affiliating University, i.e. Sant Gadge Baba Amravati University, Amravati has introduced semester pattern at U.G. and P.G. level in arts faculty. The institution followed the evaluation mechanism of affiliated university. Institution has Continuous Internal Evaluation system as per the norms of affiliated university. At the UG and PG level the University has awarded 20 marks for internal assessments and the remaining 80 marks are for theory Examinations. The major reforms introduced by SGBAU include online question papers for all examinations. The entry of internal marks is made online. Hall tickets for all exams are received online printouts are taken, authenticated and circulated among the students by the institution. Students performance in the subjects are constantly monitored through class tests, assignments, seminars, tours, excursions and field trips. The institution has also provide notes and reference books to the students. Thus, the system of evaluation is adequate and comprehensive so as to measure different types of skills achieved by the students.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

. The college internal examinations are conducted according to the time schedule declared by the examination committee in the first term and the second term of each and every semester. If any grivances occur the examination committee collect the grivances and sort out within a stipulated time. Thus, the institution has tranparent and time -bound mechanism for examination related issues.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi that is clearly publicised through its website and other documents. Each programme of study is displayed in the College website. The syllabus of each programme provides clear information about core courses, elective subjects, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. The parent University has devised and revised all its educational programmes to include graduate attributes so when a student gets his degree, he is equipped with discipline, knowlegde, critical thinking, problem-solving ability, communication skills and digital capability.

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year

through , group discussion, semester exam., end-semester exam, assignment, presentation, viva-voce exam. field visit and survey method, etc. These are also evaluated by the feedback the college got by the students, the parents, the teachers, and the alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://prdkmv.org.in/pdf/sss%202020-21%20analysis.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. The College provides the students with an opportunity to extend their classroom knowledgement into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, Councelling cell, Department of History, Department of Home-Economics, Political Science, Geography of the College aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community

services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes, Water Awareness Programmes, Vaccination Awareness Programmes, Programmes on Food and Nutrition and played the roles of community helpers at different places of the villages.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments etc. Each study departments has adequate numbers of classrooms, laboratories, seminar halls, and computer equipments like desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc. Moreover, the College has an automated Central Library using E-Granthalaya. It also has an e-learning and knowledge centre.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities in terms of well equipped Cultural Hall for various cultural activities. The College has a Yoga Centre for students and both teaching and non-teaching staff. The College has spacious open play-ground. There are Volleyball field, Kabaddi and Kho-kho fields.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has well equipped library. It has more than 11000 collections. The maintenance of library is supervised by the Librarian. Library used e-granthalaya Library Management Software developed by NIC, Govt. of India for automation purpose. Students are provided with OPAC facilities. All the system are connected with LAN. All the physical infrastructure is well utilized and well maintained by institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50080

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has a centralised computer centre with LAN throughout the College campus. With its appropriate budgetary provision upgrades its IT facilities in terms of ICT enabled teaching -learning process. Annual maintenance Contract (AMC) is given to separate agency.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

20

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the College like departmental classrooms, department libraries, computers, projectors are done at the level of concerned heads. For the small-scale maintenance works they are entitled to use the office contingency fund. For the maintenance of the laboratories the College provides laboratory contingency fund to the departments. The large-scale maintenance work is done at the Society level. The various support facilities like sports, yoga, cultural activities, counselling are maintained by various committee formed by the College.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

484

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

138

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an active student council as per the directions of the parent University. It is a group of elected students consisting of a president, a secretary, and the members from different categories and departments working together within the framework of a constitution to provide a means for student's expression and assistance in college affairs and activities, give opportunities for student experience in leadership and encourage student relations. The College Students' Council is instrumental in various activities done in the College such as installation of complaint boxes in each department, separate common rooms for boys and

girls, first aid centre for the students with the facility of a doctor, digitalization of the library, increasing the working hours of the library, availability of the admission and examination forms in the department itself, establishment of police picket in the campus, availability of R O water in all the departments, Wi-Fi facility and placement drive in several departments.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The academic excellence of our students speaks volumes about the heights that Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar has reached. Some of the alumni of the College are Advocates in District Court, P.I. Defence Services, Finance/ Allied Services, Faculty members in all the Colleges in Sant Gadge Baba Amravati University, Amravati, B P S C, Class I officers in State Services, Indian Forest Service, Bankers in R B I, Scheduled

Banks, Multinational Banks , and countless dignitaries in different walks of life. Registration of Alumni Association is in process.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College's vision and mission are commitments to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation. Meeting these commitments in resonance with the changing times the College has developed a work culture for outstanding academic programs that foster active student participation through applied learning, and social service. The College has a rigorous academic teaching, and quality culture. It publishes annual magazines regularly.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College advocates the practice of decentralization and participative management not only in words but also in action. The two practices that may be mentioned over here are as follows: 1) College Students Council: It is formed as per the directions of the parent university and the elected student members could take part in the various committee meeting such as CDC, Annual Gathering of the College. 2) Departmental Activities: The College has 9 departments and each department has given full freedom to implement various activities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Curriculum Development Institution promotes the Faculty members for the membership of statutory bodies related to curriculum development, especially promoting to interact through University Management Council, Senate, Research Committees Board of Studies and apart from this participation in subject associations. Promoting the faculty for the cause of curriculum development is routine practice of the College, for the purpose no formal procedure is adopted. As and when require, Principal is ready to process in favour of the employee.

Teaching and Learning: Teaching and Learning The College constitutes Curricular Committee for effective ways of curriculum planning and implementation. It designs feedback formats and ensure planning of syllabi and its effective execution. The process is documented in the committee designed Academic Diary for the individual teachers. The institutional hierarchy in this regards is as follows: University Calendar CDC -Principal IQAC Curricular Committee HoD Individual Faculty Members.

Examination and Evaluation: Examination and Evaluation College constitutes Examination Committee. It works as per the guidelines of University. Committee maintains effective evaluation system through Academic calendar of all internal assessments at the beginning of session. It has the freedom of managing time table to access the students through internal assessments like assignments,

class tests, projects, seminars, tours, etc. Committee ensures Continuous Internal Evaluation. It ensures attainments of Program Outcome. It prepares examination related formats for record keeping and ensures analysis of University and internal results by the Departments. Grievances related to internal assessments are addressed by the Principal in consultation with the Examination Committee.

Research and Development: Research and Development College establishes Research Committee as per University guidelines. Research Committee plans the working of the Committee, ensures participation of Faculty members in research activities like conference and journal publications. Committee maintains data of registered researchers, supervisors, research centres, details of MRPs, developmental research workshops undertaken, data related to publications in conferences and journals, awards received, Ph. D. Awardees, etc. The research Committee also organizes qualitative research promotion programs for the staff members.

Industry Interaction /Collaboration: Industry Interaction / Collaboration IQAC promotes the Departments, Committees, Cells, Centres and other Units of the College to interact with industries through Tours and Visits. Interaction with Industries and educational hub is included in the syllabus, Departments follow it. IQAC through the Departments and Governing Committees manages collaborative activities by signing MoUs and linkages among College Units with GOs and NGOs.

Admission of Students: Admission of Students Every year College constitutes Admission Committee. It comprises of around 10 teaching faculty members and one or two nonteaching staff. College Prospectus maintains transparency about programs to be admitted. Principal takes review of the Committee during the process. Admission Committee follows strictly the rules and regulations laid by University/Government. Grievances are addressed by Principal. Admissions to the P.G. and Ph.D. program are channelized through Incharge and Heads of the concerned Departments. Late admissions are addressed by the Principal. Record of the admissions is maintained through CAS (College Automation Software) which has a module for the students' related services. For maintaining the transparency in the process of admission the fee structure and other details of admission procedure are made available on the College website.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution is guided by Maharashtra State Universities Act and Statutes. Rules and Regulations are formed for efficient management of administrative work and proper functioning of the Institution. All the recruitment procedure of Regular and Backlog sanctioned post is carried out as per Department of Higher and Technical Education, government of Maharashtra and the UGC directions.

| File Description | Documents |
|---|---------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has effective welfare measures for teaching and non-teaching staff . There are some welfare schemes for teaching and non-teaching staff such as Reimbursement of Medical bills by State Government and Group Insurance Scheme.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has annual performance appraisal system. For promotions of teaching staff the PBAS format prescribed by the parent University as per the guidelines of the State Govt. and the UGC are used. For non-teaching staff Confidential Report (CR) are

maintained and further procedure carried out as per the State Government guidelines. Group Insurance Scheme (GIS) for teaching and non-teaching staff are the effective welfare measures undertaken by the Institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: College Development Committee (CDC) is the supreme authority to handle all the financial matters of the College. As per the budget allocation approved by CDC, Principal expedited the amount. Details of expenditure are maintained by Head Clerk of the office on the basis of guidelines given by Principal and authorised Auditing Officer appointed by the CDC. College regularly provides inputs to the Auditor. Auditor's draft Audit Report is discussed in CDC meeting for queries and approval. Auditor finalizes the report and submits it to Principal. Audit report constitutes all the heads of fees collected in its IE Statement. **External Audit:** External audit is under the purview of Government. Hence, as and when Government require audit of a particular Institution, sends team of auditing officials. Timeframe of External audit is decided by Regional Joint Director, Higher Education. For External Audit, updated Internal Audit Statements are required which is available in the office.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The effective optimal mobilization of funds can be seen in terms of setting up of Computer Laboratory in the College. The fund received from the society has also been effectively utilised by setting up : a) Geography, Home-Economics Labs in the College. b) A student Creativity Centre with facilities for student. c) Basketball field for encouraging sports activity.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College organises workshop, training program for faculty members periodically to upgrade teaching learning process encourages faculties to develop of e-content and video lecture. Workshop on various themes have been organised.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, of the College organises workshop, training program for faculty members periodically to upgrade teaching learning process specially development of e-content and video lecture. Workshop with hands on training sessions for online teaching for the use of google classroom, ZOOM, Cisco Webex, etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Activity Duation From Duiation To Number of Participants Role of

Yoga in Women Health(Guidance & Practice Programme) 06/22/2020
06/22/2020 20 Online Workshop on "My Family My Responsibility"
10/09/2020 10/09/2020 50 Rangoli Competition On "AIDS Awareness &
Women" 12/01/2020 12/01/2020 10 Savitribai Fule Jayanti 01/03/2021
01/03/2021 12 Rajmata Jijau Jayanti 01/12/2021 01/12/2021 15
International Women's Day 03/08/2021 03/08/2021 15

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment
D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A) SOLID WASTE MANAGEMENT: The institute has arranged a garbage vat from Nandgaon Nagar Panchayat for solid waste material management with vehicular movement for collection of garbage.

B) WASTE RECYCLING SYSTEM: The dried sludge is utilized as fertilizer for landscape, gardening or periodically disposed off through solid handling system.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes serious endeavours to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional,

linguistic,communal, socio-economic and other diversities. The efforts are put to make the institute environment inclusive:

Professors while taking classes ensure that classroom discussions are to the expected level of respectability to all and encouraging all to participate.The college students are coming from rural area with different caste creeds and social identities. The college acts as a conduit to make the new incoming batch of students to understand and practice full participation of all students without the dominance of any particular group. The college considers that classroom homogeneity and participation of all students are extremely useful for effective learning. The college invites great personalities of our society to deliver lectures on the importance of tolerance. and harmony to sensitise the students about the importance of maintaining the same through their life as managers. The college believes in promoting student diversity in all Degree programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the State and Central government guidelines.The college promotes gender diversity in the admission policy, and it pays special attention to admitting female candidates in the degree programmes.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

He college regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are Vigilance Awareness Week, Anti-Terrorism Day oath taking, Formation of Internal Complaints Committee for Anti- Ragging Committee/Squad, Equal Opportunities Cell/Committee for disabled students, contribution towards Armed Forces Flag Day/PM Relief Fund/CM Relief Fund, contribution of 1 day salary to State, National noble cause. Swachhata Abhiyan,Fitness activities, Yoga and games, compulsory exposure for students to work with various empanelled NGOs, tree plantation, blood donations drives, Awareness of Flag Code, etc. Also, as mandated by various statutes and laws, there are various other

committees like Library Committee, Grievance Redressal Committee, etc. for looking into the issues of students and employees promptly. The supporting emails, office orders and photos are placed. Further, being an academic institute our main focus is on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Corporate Governance & Ethics and they have to participate in various social awareness programmes which is also a compulsory course as part of their curriculum. Some of the worthmentioning programmes are organized by our N S S Unit are as follows : Blood Donation Camp, Eye-Check Camp, AIDS Awareness Programme, Gender Sensitization Programme, National Integration Programme, No Tobacco Oath, Tree plantation drive ,etc.

| File Description | Documents |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Activity Duation From Duiation To Number of Participants

Independence Day Celebration 8/15/2020 8/15/2020 15 Republic Day Celebration 1/26/2021 1/26/2021 15 Dr.Ambedkar Jayanti 4/14/2021 4/14/2021 14 Mahatma Gandhi Jayanti 10/2/2020 10/2/2020 12 Constitution Day 11/26/2020 11/26/2020 15 Savitribai Fule Jayanti 1/3/2021 1/3/2021 12 Swami Vivekanand Jayanti 1/12/2021 1/12/2021 15 International Women's Day 3/8/2021 3/8/2021 15 Maharashtra Din 5/1/2020 5/1/2020 15

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

Best Practice - I :

Title of the practice

"Green Soldiers Scheme" for "Go Green - Go Clean"

Goals:

- To motivate other students and employee to go for green and clean campus
- To inculcate significance of energy conservation and clean environment.

The Context:

Energy conservation has been a top priority globally. Hence, keeping this goal in focus, institute has taken green initiatives. Department of Geography has launched project "Go Green - Go Clean" and set up Green Soldiers team which aimed at energy conservation and keeping watch within premises on excess use of paper, water, electricity and excess energy consumption; throwing miscellaneous and hazardous waste indoor and outdoor within campus. Spitting here and there in campus.

Keeping this in view to conserve energy and natural resources, and contribute in Nation's energy conservation as well as making campus environment more healthy, eco-friendly, green and clean and pollution free (to access its benefits). The above practice has been adopted by the institution:-

The Practice:-

To maintain clean and green college campus and surroundings following measures are taken and monitored by green soldiers' team

- Taking of various initiatives in environmental issues and activities, Nature club and eco clubs are set up.
- Adoption of polythene free zone, smoking free zone.
- Inculcation among students environmental awareness among students.
- Encouragement of students not to throw rubbish on floor or ground and appealed to use separate disposal bins for different wastes.
- Prohibition of bringing poly bags in college by staff and students.
- Motivation for responsible use of electricity and water and their conservation.
- Making campus eco-friendly through, collecting suggestions for sending proposals for green infrastructural changes and their forwarding.

- Replacing ordinary incandescent light bulbs to LED wherever possible.
- Monitoring and watch keeping by green soldiers team on putting off unnecessary lights, fans. Shutting down computers when not in used, turning off electric appliances, at day time unplugging after charging the laptops, mobiles etc.
- Taking mandatory initiatives to create, awareness about energy crisis, consumption of effects of carbon emission.
- Making display of posters and placards made by green soldiers on energy conservation, and clean environment in sensitive zones.
- Arranging guest talks on relevant topics to avoid misuse of energy and keeping environment healthy.
- Arranging small competitions on relevant issues among student.
- Motivation of students to bring bicycles to reduce carbon emission and reduce petrol use.
- Prohibition of burning wastes within campus to curb carbon emission.
- Luxuriant tree plantation drives.
- Encouragement of use of energy efficient appliances
- Conscious use of paper through practicing printing of both sides of paper sheets to reduce excess burden of papers.
- Practicing online feedback and other tasks to reduce paper use.
- Practicing greeting of guests with saplings to spread awareness of environmental conservation and inspiration to grow plants.
- e-waste management practicing through diverse measures.
- Strict monitoring and prohibition of spitting on indoor walls, stair cases and campus grounds.

Evidence of success:

The following outcome indicates the handsome success that the above practice has achieved for the Institution.

- Reduction of electric/water bills.
- Habitualisation of staff and students to put off electric appliances and lights and fans time to time.
- Enriched awareness and increment of consciousness students and staff about of energy conservation and green and clean environmental practices within and outside campus.
- Campus become lush green and clean and rubbish matter is off sight on ground and class rooms.

- No poly bags and products are sighted with staff and students.
- Responsible use of water and paper is being observed.
- Eco-friendly practices are spread and being followed as much as possible.
- Students no. increased regarding use of bicycles.
- Pan/tobacco chewing practice has been considerably reduced.
- Campus environment become completely smoke free.
- Clean walls, staircase and corridors are being observed.

Best practice - II

1. Title of the Practice: Reuse of Paper Stationary

2. Objectives of the Practice : The aim of this practice was to make the optimum use of the papers partially used by the students. It was also intended to sensitize the stakeholders towards the judicious use of paper as a part of adopting ecologically sustainable practices, especially on the campus of higher education. There are some corollary benefits of the practice including, litter free campus and a substantial drop towards the expenses of office printing/writing stationary. The practice also helped spread the legitimacy of the documents on and around the campus printed on partially used paper. It encouraged the students and the staff members to reuse the papers wherever they could do so.

3. The Context: Every academic year the students of Arts stream used hundreds of reams of papers to write their assignments and practical experiments records. Most of the record is written or printed on one side of the paper as mandated by the university. After the mandatory period of recordkeeping is over, these partially used papers go waste. In order to arrest this great waste of resources the institute decided to use these papers for printing and writing purposes. In order to make it a structured effort, the responsibility was given to the Department of Geography. The HoD of Geography worked as a coordinator for this practice. He collects the partially used stationary from all the departments and distributes it to the office and the departments.

4. The Practice: Higher education in India is still "paper centric" at least the assessment and the evaluation practices are concerned. Every year in our college hundreds of reams of paper are used by the students and teachers. In many cases where the

students are required to use one side of paper especially in their practical experiments books, the other side remained unused. Such books after the assessments were kept as record for three years. After that, these record books were either destroyed or sold. In a way it was a waste of both natural resources and money. Secondly being a centre for higher education Environmental Science it was our natural duty to show the world a way for adopting ecologically sustainable practices. On this backdrop it was decided to make reuse of any such partially used papers. For this department of Geography was chosen to coordinate this activity. The head, department of Geography devised a mechanism to collect, distribute and keep an account of the usage of "PK" as most of the users called it. "PK" being an acronym for "PathKore" "one side blank paper" in Marathi soon became the unofficial title of the practice. Now every year around 36 reams of PK are reused by the teachers and the administrative staff for various printing and writing purposes. This way we save around Rs. 8000 on the purchase of the papers. Moreover we think that in our small way we are making our contribution in reducing the consumption of natural resources. In addition to that we are being able to spread this message of environmentally sustainable practice among the students, the staff and the other stakeholders. Lastly we hope that other institutes of higher education should also adopt this innovative practice and help reduce our carbon footprint.

5. Evidence of Success : The college has been using "PK" for last 03 years. A systematic auditing has been done for last two years. Due to the use of this practice the college saves about 45 reams (more than 20000 pages) costing about 8000/ every year.

6. Problems Encountered and Resources Required: Since the whole point of the practice was to make optimum use of available resources, we did not encounter any problems on this count. However in the initial years, the challenge faced was to overcome the reluctance of the staff in making the reuse of the papers. Many of the staff members felt uncomfortable while printing some documents on used papers. As the office and IQAC started using the PK for printing and writing purposes, the initial reluctance was finally removed.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Social Commitment of the Institution: During the last three decades Vidarbha Youth Welfare Society Amravati's Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar has earned the unique place in the region where countless families have entrusted their faith in the institution. The staff of the college has a commitment towards the upliftment of the society by having personal attachment with the common people who are directly or indirectly attached with the institution. College organizes various programmes such as Health Awareness Programmes, Blood Donation Camp, Eye-Check -up Camp, and other programmes related with self -employment. The response of all the programmes that college organizes is very enthusiastic which shows that the bond between the college and the society is very strong and based on mutual trust. We have been able to fulfill our mission of enhancing the quality of life of the villagers through intellectual, emotional, spiritual, physical, aesthetic and social development. Our belief is that education with human values helps us in making the people come closer. The college, through its "Campus to Society Policy" focuses on the basic problems faced by the adjacent villagers and tries to help them to solve their issues. Through the constant support and guidance many of our alumni have completed their degree programs successfully and many of them have been placed in Government and private sector jobs. Some of these are engaged in the field of environmental conservation, journalism, social service and other enriching aspects of life. Many of these alumni have been engaged in progressive farming. Some of them offer donations and gifts in the form of books, plants, posters and other items to the institute as a token of their appreciation. This gesture is symbolic of the trust and faith between the institution and the society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Prof. Rajabhau Deshmukh Kala Mahavidyalaya, affiliated to Sant Gadge Baba Amravati University and offers UG and PG courses and follows the curriculum given by the university. Curricular aspects of the courses taught at the College are governed by the University Ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the society and reflects the commitment of the Institute towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website (www.prdkmv.org.in), college magazine named Bharari and admission prospectus. The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level. The Staff Council in the conjunction with the workload, academic, and time table committees of the college and individual departments provides inputs and directions which are monitor the effectiveness of the same throughout the session on a regular basis. Based on the University academic calendar, various departments of the college prepare the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare time table. The teaching plan is prepared by respective departments under the guidance of concerned staff council. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the University. The college has well qualified, dedicated and experienced faculty. Departmental sub-committees hold meetings at the end of semesters to discuss and plan in advance the execution of courses in the subsequent semester. Various course delivery methods are followed by the faculty such as, Lectures, Class presentations, Tutorials, Practical labs, E- learning and Case studies. The college adopts numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as promote,

reward and facilitate 'advanced' learners. This includes scholarships, mentorship, tutorials and remedial teaching classes. The entire approach is student centric.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the Academic Calendar of the Sant Gadge Baba Amravati University (SGBAU). On the basis of this calendar institution prepares its own academic calendar. Institution calendar has details about Curricular, Co-curricular and Extra-curricular Activities exams, tests, cultural programs ,birth and death anniversaries of great leaders to be carried out throughout the year and published it in college prospectus and displayed on the institution website. On the basis each department prepares their own annual calendar (Plan) and conveyed to the students. The college internal evaluations are also conducted according to the time schedule declared by the examination committee in the first term and the second term of each and every semester. Thus, the institution adheres to the academic calendar for the conduct of various activities right from admission process to final examination.

| File Description | Documents |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

B. Any 3 of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

| File Description | Documents |
|--|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Under graduate programmes in our institute offer a separate paper of Environmental Studies for the Second Year students as a compulsory subject. Students have to get passing certificate to get their U.G. Degree. The various subjects in the branch of Social Sciences being taught in the college that integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability. P. G. in Political Science, Home Economics and Marathi Literature integrates these issues as part of syllabus for example, Corporate Governance, Ethics and Social Responsibility. The syllabus aimed at promoting gender equality and focus on women empowerment, environment covers topic like Global Warming, Environmental Policy, Environmental Protection, Disaster Management, and Solid Waste Management and So on. The college itself is involved in rain water harvesting, making the campus green by continuous plantation, waste management, and so on. The college has developed atmosphere to integrate human values in its campus. Almost all programmes integrate and teaches professional ethics. Ph.D Programmes that specifically deal with issues related to professional ethics in research methodology.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

| | |
|---|---|
| 1.4 - Feedback System | |
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
| File Description | Documents |
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |
| 1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of sanctioned seats during the year | |
| 820 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |
| 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of | |

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

780

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students through semester exam, end-semester exam, assignments, presentation, viva-voce exam etc. on regular basis. The college has given instruction to all the departments to conduct offline classes separately for both advanced learners and slow learners during holidays and vacations. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. Various activities such as debate competitions, essay competitions, etc. are conducted by the college.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 780 | 09 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices various student centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. All the Humanities programmes and many of the social science programmes integrate practical courses with adequate experiential practice for the students. They also provide platform for participative learning to the students. Moreover, projects, field-works, seminars, excursions, NSS, etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. In all the P.G. programmes, there is a compulsory project/dissertation course that provides adequate opportunity to the students for incorporating and practising problem solving methodology.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the College had taken the initiative to provide studentse-content and the use of e-resources during the year. Moreover, the teachers effectively used ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

09 (U.G. Students)

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation approach in teaching learning process helps us to evaluate the students' interests and performances in their particular subjects. The affiliating University, i.e. Sant Gadge Baba Amravati University, Amravati has introduced semester pattern at U.G. and P.G. level in arts faculty. The institution followed the evaluation mechanism of affiliated university. Institution has Continuous Internal Evaluation system as per the norms of affiliated university. At the UG and PG level the University has awarded 20 marks for internal assessments and the remaining 80 marks are for theory Examinations. The major reforms introduced by SGBAU include online question papers for all examinations. The entry of internal marks is made online. Hall tickets for all exams are received online printouts are taken, authenticated and circulated among the students by the institution. Students performance in the subjects are constantly monitored through class tests, assignments, seminars, tours, excursions and field trips. The institution has also provide notes and reference

books to the students. Thus, the system of evaluation is adequate and comprehensive so as to measure different types of skills achieved by the students.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

. The college internal examinations are conducted according to the time schedule declared by the examination committee in the first term and the second term of each and every semester. If any grivances occur the examination committee collect the grivances and sort out within a stipulated time. Thus, the institution has tranparent and time -bound mechanism for examination related issues.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi that is clearly publicised through its website and other documents. Each programme of study is displayed in the College website. The syllabus of each programme provides clear information about core courses, elective subjects, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. The parent University has devised and revised all its educational programmes to include graduate attributes so when a student gets his degree, he is equipped with discipline, knowlegde, critical thinking, problem-solving ability, communication skills and digital capability.

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through , group discussion, semester exam., end-semester exam, assignment, presentation, viva-voce exam. field visit and survey method, etc. These are also evaluated by the feedback the college got by the students, the parents, the teachers, and the alumni.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://prdkmv.org.in/pdf/sss%202020-21%20analysis.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College promotes extension activities in the neighbourhood community for sensitizing students to social issues and their holistic development. The College provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, Councelling cell, Department of History, Department of Home-Economics, Political Science, Geography of the College aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes, Water Awareness Programmes, Vaccination Awareness Programmes, Programmes on Food and Nutrition and played the roles of community helpers at different places of the villages.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments etc. Each study departments has adequate numbers of classrooms, laboratories, seminar halls, and computer equipments like desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc. Moreover, the Collegehas an automated

Central Library using E-Granthalaya. It also has an e-learning and knowledge centre.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities in terms of well equipped Cultural Hall for various cultural activities. The College has a Yoga Centre for students and both teaching and non-teaching staff. The College has spacious open play-ground. There are Volleyball field, Kabaddi and Kho-kho fields.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institution has well equipped library. It has more than 11000 collections. The maintenance of library is supervised by the Librarian. Library used e-granthalaya Library Management Software developed by NIC, Govt. of India for automation purpose. Students are provided with OPAC facilities. All the system are connected with LAN. All the physical infrastructure is well utilized and well maintained by institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50080

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has a centralised computer centre with LAN throughout the College campus. With its appropriate budgetary provision upgrades its IT facilities in terms of ICT enabled teaching -learning process. Annual maintenance Contract (AMC) is given to separate agency.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

20

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the College like departmental classrooms, department libraries, computers, projectors are done at the level of concerned heads. For the small-scale maintenance works they are entitled to use the office contingency fund. For the maintenance of the laboratories the College provides laboratory contingency fund to the departments. The large-scale maintenance work is done at the Society level. The various support facilities like sports, yoga, cultural activities, counselling are maintained by various committee formed by the College.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

484

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

25

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

| 0 | |
|---------------------------------------|------------------|
| File Description | Documents |
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

138

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| 1 | |
|--|---------------------------|
| File Description | Documents |
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has an active student council as per the directions of the parent University. It is a group of elected students consisting of a president, a secretary, and the members from different categories and departments working together within the framework of a constitution to provide a means for student's expression and assistance in college affairs and activities, give opportunities for student experience in leadership and encourage student relations. The College Students' Council is instrumental in various activities done in the College such as installation of complaint boxes in each department, separate common rooms for boys and girls, first aid centre for the students with the facility of a doctor, digitalization of the library, increasing the working hours of the library, availability of the admission and examination forms in the department itself, establishment of police picket in the campus, availability of RO water in all the departments, Wi-Fi facility and placement drive in several departments.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The academic excellence of our students speaks volumes about the heights that Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar has reached. Some of the alumni of the College are Advocates in District Court, P.I. Defence Services, Finance/ Allied Services, Faculty members in all the Colleges in Sant Gadge Baba Amravati University, Amravati, B P S C, Class I officers in State Services, Indian Forest Service, Bankers in R B I, Scheduled Banks, Multinational Banks, and countless dignitaries in different walks of life. Registration of Alumni Association is in process.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College's vision and mission are commitments to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation. Meeting these commitments in resonance with the changing times the College has developed a work culture for outstanding academic programs that foster active student participation through applied learning, and social service. The College has a rigorous academic teaching, and quality culture. It publishes annual magazines regularly.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College advocates the practice of decentralization and participative management not only in words but also in action. The two practices that may be mentioned over here are as follows: 1) College Students Council: It is formed as per the directions of the parent university and the elected student members could take part in the various committee meeting such as CDC, Annual Gathering of the College. 2) Departmental Activities: The College has 9 departments and each department has given full freedom to implement various activities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:Curriculum Development Institution promotes the Faculty members for the membership of statutory bodies related to curriculum development, especially promoting to interact through University Management Council, Senate, Research Committees Board of Studies and apart from this participation in subject associations. Promoting the faculty for the cause of curriculum development is routine practice of the College, for the purpose no formal procedure is adopted. As and when require, Principal is ready to process in favour of the employee.

Teaching and Learning:Teaching and Learning The College constitutes Curricular Committee for effective ways of curriculum planning and implementation. It designs feedback formats and ensure planning of syllabi and its effective execution.The process is documented in the committee designed Academic Diary for the individual teachers. The institutional hierarchy in this regards is as follows: University Calendar CDC -Principal IQACCurricular Committee HoD Individual Faculty Members.

Examination and Evaluation:Examination and Evaluation College constitutes Examination Committee. It works as per the guidelines of University. Committee maintains effective evaluation system through Academic calendar of all internal assessments at the beginning of session. It has the freedom of managing time table to access the students through internal assessments like assignments, class tests, projects, seminars, tours, etc. Committee ensures Continuous Internal Evaluation. It ensures attainments of Program Outcome. It prepares examination related formats for record keeping and ensures analysis of University and internal results by the Departments. Grievances related to internal assessments are addressed by the Principal in consultation with the Examination Committee.

Research and Development: Research and Development College establishes Research Committee as per University guidelines. Research Committee plans the working of the Committee, ensures participation of Faculty members in research activities like conference and journal publications. Committee maintains data of registered researchers, supervisors, research centres, details of MRPs, developmental research workshops undertaken, data related to publications in conferences and journals, awards received, Ph. D. Awardees, etc. The research Committee also organizes qualitative research promotion programs for the staff members.

Industry Interaction /Collaboration: Industry Interaction / Collaboration IQAC promotes the Departments, Committees, Cells, Centres and other Units of the College to interact with industries through Tours and Visits. Interaction with Industries and educational hub is included in the syllabus, Departments follow it. IQAC through the Departments and Governing Committees manages collaborative activities by signing MoUs and linkages among College Units with GOs and NGOs.

Admission of Students: Admission of Students Every year College constitutes Admission Committee. It comprises of around 10 teaching faculty members and one or two nonteaching staff. College Prospectus maintains transparency about programs to be admitted. Principal takes review of the Committee during the process. Admission Committee follows strictly the rules and regulations laid by University/Government. Grievances are addressed by Principal. Admissions to the P.G. and Ph.D. program are channelized through Incharge and Heads of the concerned Departments. Late admissions are addressed by the Principal. Record of the admissions is maintained through CAS (College Automation Software) which has a module for the students' related services. For maintaining the transparency in the process of admission the fee structure and other details of admission procedure are made available on the College website.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution is guided by Maharashtra State Universities Act and Statutes. Rules and Regulations are formed for efficient management of administrative work and proper functioning of the Institution. All the recruitment procedure of Regular and Backlog sanctioned post is carried out as per Department of Higher and Technical Education, government of Maharashtra and the UGC directions.

| File Description | Documents |
|---|---------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has effective welfare measures for teaching and non-teaching staff . There are some welfare schemes for teaching and non-teaching staff such as Reimbursement of Medical bills by State Government and Group Insurance Scheme.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has annual performance appraisal system. For promotions of teaching staff the PBAS format prescribed by the parent University as per the guidelines of the State Govt. and

the UGC are used. For non-teaching staff Confidential Report (CR) are maintained and further procedure carried out as per the State Government guidelines. Group Insurance Scheme (GIS) for teaching and non-teaching staff are the effective welfare measures undertaken by the Institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: College Development Committee (CDC) is the supreme authority to handle all the financial matters of the College. As per the budget allocation approved by CDC, Principal expedited the amount. Details of expenditure are maintained by Head Clerk of the office on the basis of guidelines given by Principal and authorised Auditing Officer appointed by the CDC. College regularly provides inputs to the Auditor. Auditor's draft Audit Report is discussed in CDC meeting for queries and approval. Auditor finalizes the report and submits it to Principal. Audit report constitutes all the heads of fees collected in its IE Statement. **External Audit:** External audit is under the purview of Government. Hence, as and when Government require audit of a particular Institution, sends team of auditing officials. Timeframe of External audit is decided by Regional Joint Director, Higher Education. For External Audit, updated Internal Audit Statements are required which is available in the office.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The effective optimal mobilization of funds can be seen in terms of setting up of Computer Laboratory in the College. The fund received from the society has also been effectively utilised by setting up : a) Geography, Home-Economics Labs in the College. b) A student Creativity Centre with facilities for student. c) Basketball field for encouraging sports activity.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the College organises workshop, training program for faculty members periodically to upgrade teaching learning process encourages faculties to develop of e-content and video lecture. Workshop on various themes have been organised.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, of the College organises workshop, training program for faculty members periodically to upgrade teaching learning process specially development of e-content and video lecture. Workshop with hands on training sessions for online teaching for the use of google classroom, ZOOM, Cisco Webex, etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Activity Duation From Duiation To Number of Participants Role of Yoga in Women Health(Guidance & Practice Programme)
06/22/2020 06/22/2020 20 Online Workshop on "My Family My Responsibility" 10/09/2020 10/09/2020 50 Rangoli Competition On "AIDS Awareness & Women" 12/01/2020 12/01/2020 10 Savitribai Fule Jayanti 01/03/2021 01/03/2021 12 Rajmata Jijau Jayanti 01/12/2021 01/12/2021 15 International Women's Day 03/08/2021 03/08/2021 15

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A) **SOLID WASTE MANAGEMENT:** The institute has arranged a garbage vat from Nandgaon Nagar Panchayat for solid waste material management with vehicular movement for collection of garbage.

B) **WASTE RECYCLING SYSTEM:** The dried sludge is utilized as fertilizer for landscape, gardening or periodically disposed off through solid handling system.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|------------------------------|
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants | B. Any 3 of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Any other relevant documents | View File |

| | |
|--|------------------------------|
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | C. Any 2 of the above |

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|------------------------------|
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts | C. Any 2 of the above |
|---|------------------------------|

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes serious endeavours to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. The efforts are put to make the institute environment inclusive:

Professors while taking classes ensure that classroom discussions are to the expected level of respectability to all and encouraging all to participate. The college students are coming from rural area with different caste creeds and social identities. The college acts as a conduit to make the new incoming batch of students to understand and practice full participation of all students without the dominance of any particular group. The college considers that classroom homogeneity and participation of all students are extremely useful for effective learning. The college invites great personalities of our society to deliver lectures on the importance of tolerance. and harmony to sensitise the students about the importance of maintaining the same through their life as managers. The college believes in promoting student diversity in all Degree programmes. The Admission policy clearly states that equal opportunity will be given to all

candidates as per the State and Central government guidelines. The college promotes gender diversity in the admission policy, and it pays special attention to admitting female candidates in the degree programmes.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are Vigilance Awareness Week, Anti-Terrorism Day oath taking, Formation of Internal Complaints Committee for Anti-Ragging Committee/Squad, Equal Opportunities Cell/Committee for disabled students, contribution towards Armed Forces Flag Day/PM Relief Fund/CM Relief Fund, contribution of 1 day salary to State, National noble cause. Swachhata Abhiyan, Fitness activities, Yoga and games, compulsory exposure for students to work with various empanelled NGOs, tree plantation, blood donations drives, Awareness of Flag Code, etc. Also, as mandated by various statutes and laws, there are various other

committees like Library Committee, Grievance Redressal Committee, etc. for looking into the issues of students and employees promptly. The supporting emails, office orders and photos are placed. Further, being an academic institute our main focus is on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Corporate Governance & Ethics and they have to participate in various social awareness programmes which is also a compulsory course as part of their curriculum. Some of the worthmentioning programmes are organized by our N S S Unit are as follows : Blood Donation Camp, Eye-Check Camp, AIDS Awareness Programme, Gender Sensitization Programme, National Integration Programme, No Tobacco Oath, Tree plantation drive ,etc.

| File Description | Documents |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|--|-------------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> | <p>B. Any 3 of the above</p> |
|--|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

| |
|--|
| <p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> |
| <p>Activity Duation From Duiation To Number of Participants Independence Day Celebration 8/15/2020 8/15/2020 15 Republic Day Celebration 1/26/2021 1/26/2021 15 Dr.Ambedkar Jayanti 4/14/2021 4/14/2021 14 Mahatma Gandhi Jayanti 10/2/2020 10/2/2020 12 Constitution Day 11/26/2020 11/26/2020 15 Savitribai Fule Jayanti 1/3/2021 1/3/2021 12 Swami Vivekanand Jayanti 1/12/2021 1/12/2021 15 International Women's Day 3/8/2021 3/8/2021 15 Maharashtra Din 5/1/2020 5/1/2020 15</p> |

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

Best Practice - I :

Title of the practice

"Green Soldiers Scheme" for "Go Green - Go Clean"

Goals:

- To motivate other students and employee to go for green and clean campus
- To inculcate significance of energy conservation and clean environment.

The Context:

Energy conservation has been a top priority globally. Hence, keeping this goal in focus, institute has taken green initiatives. Department of Geography has launched project "Go Green - Go Clean" and set up Green Soldiers team which aimed at energy conservation and keeping watch within premises on excess use of paper, water, electricity and excess energy consumption; throwing miscellaneous and hazardous waste indoor and outdoor within campus. Spitting here and there in campus.

Keeping this in view to conserve energy and natural resources, and contribute in Nation's energy conservation as well as making campus environment more healthy, eco-friendly, green and

clean and pollution free (to access its benefits). The above practice has been adopted by the institution:-

The Practice:-

To maintain clean and green college campus and surroundings following measures are taken and monitored by green soldiers' team

- Taking of various initiatives in environmental issues and activities, Nature club and eco clubs are set up.
- Adoption of polythene free zone, smoking free zone.
- Inculcation among students environmental awareness among students.
- Encouragement of students not to throw rubbish on floor or ground and appealed to use separate disposal bins for different wastes.
- Prohibition of bringing poly bags in college by staff and students.
- Motivation for responsible use of electricity and water and their conservation.
- Making campus eco-friendly through, collecting suggestions for sending proposals for green infrastructural changes and their forwarding.
- Replacing ordinary incandescent light bulbs to LED wherever possible.
- Monitoring and watch keeping by green soldiers team on putting off unnecessary lights, fans. Shutting down computers when not in used, turning off electric appliances, at day time unplugging after charging the laptops, mobiles etc.
- Taking mandatory initiatives to create, awareness about energy crisis, consumption of effects of carbon emission.
- Making display of posters and placards made by green soldiers on energy conservation, and clean environment in sensitive zones.
- Arranging guest talks on relevant topics to avoid misuse of energy and keeping environment healthy.
- Arranging small competitions on relevant issues among student.
- Motivation of students to bring bicycles to reduce carbon emission and reduce petrol use.
- Prohibition of burning wastes within campus to curb carbon emission.
- Luxuriant tree plantation drives.
- Encouragement of use of energy efficient appliances

- Conscious use of paper through practicing printing of both sides of paper sheets to reduce excess burden of papers.
- Practicing online feedback and other tasks to reduce paper use.
- Practicing greeting of guests with saplings to spread awareness of environmental conservation and inspiration to grow plants.
- e-waste management practicing through diverse measures.
- Strict monitoring and prohibition of spitting on indoor walls, stair cases and campus grounds.

Evidence of success:

The following outcome indicates the handsome success that the above practice has achieved for the Institution.

- Reduction of electric/water bills.
- Habitualisation of staff and students to put off electric appliances and lights and fans time to time.
- Enriched awareness and increment of consciousness students and staff about of energy conservation and green and clean environmental practices within and outside campus.
- Campus become lush green and clean and rubbish matter is off sight on ground and class rooms.
- No poly bags and products are sighted with staff and students.
- Responsible use of water and paper is being observed.
- Eco-friendly practices are spread and being followed as much as possible.
- Students no. increased regarding use of bicycles.
- Pan/tobacco chewing practice has been considerably reduced.
- Campus environment become completely smoke free.
- Clean walls, staircase and corridors are being observed.

Best practice - II

1. Title of the Practice: Reuse of Paper Stationary

2. Objectives of the Practice : The aim of this practice was to make the optimum use of the papers partially used by the students. It was also intended to sensitize the stakeholders

towards the judicious use of paper as a part of adopting ecologically sustainable practices, especially on the campus of higher education. There are some corollary benefits of the practice including, litter free campus and a substantial drop towards the expenses of office printing/writing stationary. The practice also helped spread the legitimacy of the documents on and around the campus printed on partially used paper. It encouraged the students and the staff members to reuse the papers wherever they could do so.

3. The Context: Every academic year the students of Arts stream used hundreds of reams of papers to write their assignments and practical experiments records. Most of the record is written or printed on one side of the paper as mandated by the university. After the mandatory period of recordkeeping is over, these partially used papers go waste. In order to arrest this great waste of resources the institute decided to use these papers for printing and writing purposes. In order to make it a structured effort, the responsibility was given to the Department of Geography. The HoD of Geography worked as a coordinator for this practice. He collects the partially used stationary from all the departments and distributes it to the office and the departments.

4.The Practice: Higher education in India is still "paper centric" at least the assessment and the evaluation practices are concerned. Every year in our college hundreds of reams of paper are used by the students and teachers. In many cases where the students are required to use one side of paper especially in their practical experiments books, the other side remained unused. Such books after the assessments were kept as record for three years. After that, these record books were either destroyed or sold. In a way it was a waste of both natural resources and money. Secondly being a centre for higher education Environmental Science it was our natural duty to show the world a way for adopting ecologically sustainable practices. On this backdrop it was decided to make reuse of any such partially used papers. For this department of Geography was chosen to coordinate this activity. The head, department of Geography devised a mechanism to collect, distribute and keep an account of the usage of "PK" as most of the users called it. "PK" being an acronym for "PathKore" "one side blank paper" in Marathi soon became the unofficial title of the practice. Now every year around 36 reams of PK are reused by the teachers and the administrative staff for various printing and writing purposes. This way we save around Rs. 8000 on the purchase of

the papers. Moreover we think that in our small way we are making our contribution in reducing the consumption of natural resources. In addition to that we are being able to spread this message of environmentally sustainable practice among the students, the staff and the other stakeholders. Lastly we hope that other institutes of higher education should also adopt this innovative practice and help reduce our carbon footprint.

5. Evidence of Success : The college has been using "PK" for last 03 years. A systematic auditing has been done for last two years. Due to the use of this practice the college saves about 45 reams (more than 20000 pages) costing about 8000/ every year.

6. Problems Encountered and Resources Required: Since the whole point of the practice was to make optimum use of available resources, we did not encounter any problems on this count. However in the initial years, the challenge faced was to overcome the reluctance of the staff in making the reuse of the papers. Many of the staff members felt uncomfortable while printing some documents on used papers. As the office and IQAC started using the PK for printing and writing purposes, the initial reluctance was finally removed.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Social Commitment of the Institution: During the last three decades Vidarbha Youth Welfare Society Amravati's Prof. Rajabhau Deshmukh Kala Mahavidyalaya, Nandgaon Khandeshwar has earned the unique place in the region where countless families have entrusted their faith in the institution. The staff of the college has a commitment towards the upliftment of the society by having personal attachment with the common people who are directly or indirectly attached with the institution. College organizes various programmes such as Health Awareness Programmes, Blood Donation Camp, Eye-Check -up Camp, and other programmes related with self -employment. The response of all the programmes that college organizes is very enthusiastic

which shows that the bond between the college and the society is very strong and based on mutual trust. We have been able to fulfill our mission of enhancing the quality of life of the villagers through intellectual, emotional, spiritual, physical, aesthetic and social development. Our belief is that education with human values helps us in making the people come closer. The college, through its "Campus to Society Policy" focuses on the basic problems faced by the adjacent villagers and tries to help them to solve their issues. Through the constant support and guidance many of our alumni have completed their degree programs successfully and many of them have been placed in Government and private sector jobs. Some of these are engaged in the field of environmental conservation, journalism, social service and other enriching aspects of life. Many of these alumni have been engaged in progressive farming. Some of them offer donations and gifts in the form of books, plants, posters and other items to the institute as a token of their appreciation. This gesture is symbolic of the trust and faith between the institution and the society.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

. • To organize various extension activities by N.S.S. •To organize various training programmes for teaching and non-teaching staff regarding software operating. • Library facility will be enhanced by new books and E-sources. •To motivate the faculty for minor and major research projects and to provide more infrastructural facilities. •To develop entrepreneurship skills among students. •Sports facilities and equipments to be made available of the various games. • To promote the wide spread use of online teaching-learning and evaluation platforms. • To develop more ICT infrastructure • To promote ecologically sustainable green practices like ban on the use of plastic on campus and promoting the use of bicycles and electric vehicles for transportation and commute for the students and the staff. •.To promote the faculty for more research work.

