

Vidarbha Youth Welfare Society Amravati's
Prof. Rajabhau Deshmukh Kala Mahavidyalaya,
Nandgaon Khandeshwar,
Dist. Amravati (MS)-444708

Affiliated to
Sant Gadge Baba Amravati University
Amravati, Maharashtra

AQAR 2017-18

Institution Track ID : MHCOGN11016



Submitted to
National Assessment & Accreditation Council,
Bangalore

2017-2018

The Annual Quality Assurance Report (AQAR) of the IQAC Part – A

AQAR for the year (*for example 2013-14*)

2017-18

1. Details of the Institution

1.1 Name of the Institution

Prof. Rajabhau Deshmukh Kala Mahavidyalaya

1.2 Address Line 1

Nandgaon Khandeshwar

Address Line 2

Tq. Nandgaon Khandeshwar

City/Town

Nandgaon Khandeshwar,
Dist. Amravati.

State

Maharashtra

Pin Code

444 708

Institution e-mail address

prdkm138@sgbau.ac.in

Contact Nos.

07221-222606
9923869990

Name of the Head of the Institution:

Dr. Sau. Sharda S. Gawande

Tel. No. with STD Code:

07221-222606

Mobile:

9923869990

Name of the IQAC Co-ordinator:

G. C. Satdive

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++		2-3 Feb., 2004	2004 to 2009
2	2 nd Cycle	B+	2.55	27-28 Oct., 2017	2017 to 2022
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. QAR _____ (DD/MM/YYYY)

1.9 Institutional Status : Permanently affiliated to SGBAU, Amravati.

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

. --

1.11 Name of the Affiliating University (*for the Colleges*)

Sant Gadge Baba Amravati
University, Amravati.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other(<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held :	04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Academic Planning and conduction of various activities.
- Developing creativity, social and environmental ethics among the students through exhibition, group discussions and study tours.
- Motivating the faculty and students for their active participation in: Conferences, Seminars, Symposiums, Workshops, Faculty Development Programmes, training research and extension activities to enhance the quality of teaching and learning.
- Automation of library services.
- Nourishment of eco-aesthetic concerns through the activities of NSS, and Cleanliness drives.
- Student redressal, Prevention of sexual harassment and Anti-ragging committees are operational.
- Reduction in the rate of environmental degradation through maintenance of campus discipline.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• NAAC Peer Team Visit.	• NAAC Peer Team visited the college on 27-28 October, 2017 and the college obtained B+ Grade with CGPA 2.55.
• Strengthening and Monitoring the Quality of Academics.	• Teaching activity in the institute is regularly monitored. The student's feedback on teaching is analysed and communicated to principal for further action. This has helped in enhancing the teaching quality of the faculty.

<ul style="list-style-type: none"> To inculcate the importance of sports among the students. 	<ul style="list-style-type: none"> Students are encouraged to participate in sports activities/events conducted at various levels. Institute organizes such events/ competitions regularly.
<ul style="list-style-type: none"> To create environmental awareness among the students. 	<ul style="list-style-type: none"> A course on environmental awareness is compulsory for the 2nd year students of UG classes. Environment awareness among the student is created through conducting various eco-friendly activities in the institute.
<ul style="list-style-type: none"> To increase active participation of faculty in conferences and seminars. 	<ul style="list-style-type: none"> Faculty members have presented their research papers in International /National level conferences/seminars.
<ul style="list-style-type: none"> To sign MoU with other institutions for the strengthening teaching, learning process. 	<ul style="list-style-type: none"> The college has discussed with some institutions in connection with MoU and various issues were discussed in the process of signing MoU and soon the MoU will be finalized.

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken : Confirmed.

The institute is satisfied with the progress made during this year with respect to achieving the goals set for present year.

- | |
|---|
| <ul style="list-style-type: none"> The plan is outlined and discussed with management in the meeting. It was finalized with constructive suggestions. IQAC has taken all necessary action for implementation. The NAAC Peer team report has been put forward to the management and the management discussed on it and suggested some measures for the fulfillment of the recommendations. |
|---|

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	03	--	--	--
UG	09	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total				
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Openoptions : All 3 PG Programmes have Elective option.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01-U.G., 3-P.G.
Trimester	--
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The parent university revised the annual pattern and syllabus for B.A. Part-I and M. A. Part-1 from the Academic year 2017-18 and Semester pattern is introduced for B.A. Part - I., and M. A. Part-1.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	03	07	01	--

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	1	07	-	01	-	-	-	08	01

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	3	2
Presented papers	2	3	1
Resource Persons	1	1	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum

- Group discussions, Case studies, and problem based learning practices.
- Interactive learning through field work, study tours, industrial visits, group discussions, quizzes, workshops, and academic seminars
- Remedial teaching and tutorial system
- Continuous evaluations through projects, presentations, seminars, tests and tutorials etc.
- Outside classroom activities for wholesome development of mind and acquiring skills.
- Eco-friendly campus and research oriented atmosphere
- Smart classrooms, interactive boards, LCD projectors etc.
- Practical Exposures.
- Full access and all necessary facilities are provided to the students for acquiring practical skills.
 - Faculty members arrange field trips and industrial visits for practical experience and it helps students to get the knowledge besides theoretical Knowledge acquired in the classrooms.

- Internet Connectivity in Departments
- To facilitate teaching, the college has provided internet connectivity in the departments. The faculties, who guide the students in their Projects, help them to browse for data.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Surprise Test, Multiple Question Papers and Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	03	--
----	----	----

2.10 Average percentage of attendance of students

89 %

2.11 Course/Programme wise

distribution of pass percentage : 2017-18 : UG & PG

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III%	Pass %
B.A.	81	01	05	40	08	66.67
M.A.(Home-Eco)	09	-	02	06	01	100
M.A. (Marathi)	05	-	-	01	-	20
M.A. (Pol.Sci.)	08	-	-	04	01	62.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Pays special attention in monitoring and evaluating the performance of the faculty by way of regular departmental visits at the college level.
- Organizes seminars and workshops to enrich the academic climate and enhance the learning process.
- Ensures that the quality of both the academic & non-academic activities is enhanced.
- Assesses the learning output via continuous evaluation and student's feedback.
- The following practices were implemented for the effectiveness of teaching learning process under the guidance of the IQAC:

- 1) Teacher's Diary, Departmental Academic calendar, Weekly workload statement.
- 2) Discussion, planning and preparation of proposals to start new programs.
- 3) Personality Development and Skill Development Programmes.

We follow the Continuous Curriculum Assessment system throughout the term.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	00	00	00
Technical Staff	03	--	--	--

Criterion - III

3 Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Eligible faculty members are motivated to apply for research guide recognition.
- All departments have been encouraged to strengthen the research activities.
- Encouraged teachers to participate in International and National level conferences/seminars/workshops.
- Motivates the faculty for research activities and also to avail the benefits of FIP.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			
Outlay in Rs. Lakhs	20,000			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	5	--
Non-Peer Review Journals	--	3	--
e-Journals	--	--	--
Conference proceedings	--	5	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme /funds

3.9 For Colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

06

3.19 No. of Ph.D. awarded by faculty from the Institution

10

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 o. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Aiming to achieve over all development of students, the college organizes variety of curricular as well as co-curricular activities. The committee celebrates Birth /death anniversaries of Important National Hero have to inculcate the Patriotism and the thoughts of these national hero's in the students. Through this activity college provides a platform to develop Oratory and stage daring in the students.

- 1) Arranged tree plantation programme on 3rd July 2017.
- 2) Lecture on Awareness of Competitive exam and anti-raging rules and regulations 15th July 2017.
- 3) Voters Awareness Rally on 26th July 2017
- 4) Clean and Healthy India Campaign- 1st to 7th August 2017.
- 5) Strengthening of and women empowerment cell.
- 6) National Youth Day 12th January 2018.
- 7) Annual Prize distribution and Sports day – 10th February, 2018.
- 8) International Women's day – 8th March 2018.
- 9) Organization of alumni meet on 27th May 2018.

Criterion - IV

4 Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4 Acres			
Class rooms	06	09	Management	Rs. 90 Lakh
Laboratories	02			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Administrative block include Principal cabins, Finance and Accounts department, Examination and Scholarship Section. All sections are fulfilled with computers having necessary peripherals and power backup facility.
- The central library provides variety of services such as reprographic facility, INFLIBNET-NLIST membership for access of e-resources. Adequate number of computers with internet facility and power back facility are available in the library. Library automation was done with Libman Software and OPAC facility available for library books search.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3242	422975	53	15800	3295	438775
Reference Books	7119	1127852	67	11321	7186	1139173
e-Books	3135000	5750	3135000	5900	3135000	5900
Journals	20	6500	21	10000	21	10000
e-Journals	6000	5750	6000	5900	6000	5900
Digital Database	22	5750	22	5900	22	5900
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation(overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	01	Wi-Fi	04	01	05	15	05
Added	--	--	--	--	--	--	--	--
Total	25	01	Wi-Fi	04	01	05	15	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

I. We upgrade computers with latest configuration .
 II. We upgrade the network facility using latest technology of networking equipment's.
 There are more than twenty computers in the institute and all are connected to internet. Staff an students can access internet facility free of charge. Computer literacy/training program is carried out every year for first year student of all disciplines.
 Teacher training program was also organized for technology up gradation. Online Public Access Catalogue (OPAC) facility has been provided in the library. Training on 'How to use OPAC for search' was organized for the first year/semester students. In house trainings were given to teacher and office bearers to improve their computer skills.

4.6 Amount spent on maintenance in lakhs:

4.6.1 ICT

25000

4.6.2 Campus Infrastructure and facilities

100000

4.6.3 Equipments

--

4.6.4 Others

50000

Total :

175000

Criterion - V

5 Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- The IQAC monitoring students support services constantly.
- Orientation Programme for students.
- Reading room facility throughout the academic year.
- Motivates students to participate in various competitive examinations, on/off campus drives.

5.2 Efforts made by the institution for tracking the progression

- Focus on academics and continuous evaluation of the students' progression.
- Providing awareness for progression of higher studies and training for career opportunities.
- The institution conducts career guidance programmes for students pursuing higher education.
- The college has a separate Career Guidance Cell. It is constantly in touch with various sources of employment. The students are informed about various vacancies and schedule of campus visits of companies are displayed through notice board.
- Students who take admission generally complete the course. There is a frequent analysis of the rates and reasons of dropout. The college makes sincere efforts to keep the dropout rate to the minimum. This is done through counselling, providing study materials and extending moral support to such students.
- The students who show lack of interest in studies are given remedial coaching, special counselling and guidance to improve their level of confidence and faith.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
482	94	-	-

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	238	41.31		338	58.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						148	159	13	256	--	576
Demand ratio						Dropout%					

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The Career Guidance Cell conducts seminars and lectures to enhance the coaching for competitive examinations and employment potential of the students.

- No. of students beneficiaries

300

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance:

- The college has a counselling centre for the students. The centre provides academic, personal, career and psycho-social counselling to the students. The committee members of this centre are actively involved in counselling students on various issues such as study skills, emotional problems, HIV/AIDS awareness, environment awareness, social and civic responsibilities, financial assistance, personal cleanliness, health and hygiene awareness etc.
 - Academic and personal counselling services are provided through the members of Admission committee and Counselling Cell. The students are counselled about the choice of courses and the institutions for higher studies. Awareness among the students is generated for the employment through personal counselling and contact.
 - Faculty provides extra academic and emotional support for slow and advanced learners.
 - All first year UG and PG students are given orientation class which focuses on personality development, attitude and aptitude refinement, goal setting.
 - Guidance is provided to select career-oriented, skill-oriented and personality development courses offered by the institution.
 - Students are helped to set short-term learning and long-term career objectives to enable them to perform effectively.
 - Interactive sessions among parents, teachers and students are organized.
 - Interested students are encouraged to participate in University, State, National/ International level competitions.
- Career Guidance:**
- To enhance the employment potential of the students the Career Guidance Cell provides support to the students through different ways.
 - The cell conducts career guidance programmes to aware the students about the job market and the necessary skills for employability.
 - Students are also directed to the respective institutions and firms if the recruitment is conducted outside the campus.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes :

The institute has 70% girl's students. There is one separate hostel which provide accommodation to nearly 60 girl students. A separate women cell has been established in the college which functions and organizes various programs for the upliftment of the rural girl students. Teachers arrange women empowerment awareness programmes in the class rooms to help them to break social stigmas.

Students are encouraged to perform cultural activities related to women empowerment. Programs like Hostel Day, Nirbhay Kanya Abhiyan, are arranged. Women Sexual Harassment Prevention Cell has been established to look into the complaints of girl students. No incidences regarding the girl student harassment has yet been reported which ensures discipline as well as security in the college campus. A women vice-principal looks after the problems of girls as well as ladies staff members of the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sport : State/University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	428	10,99,328
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised /initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

There is a two-tier 'Grievance Redressal Cell' which looks after the general and academic complaints of the students. Students can approach their class teachers with their grievances. If unresolved, the teacher will direct them to the Head of the department. In most cases, a solution is arrived at the class teacher and the Head of respective Department having open discussion with the students. If the grievance is still not redressed in the department, it will be taken to this Cell.

No major grievances were lodged in the year 2017-18.

Criterion - VI

6 Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Overall empowerment of rural community through higher education.

Mission : To assure quality as defining element through higher education focusing on education, innovation and extension.

6.2 Does the Institution has a management Information System:

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The affiliating university has designed the curriculum of courses being conducted by college.
- Use of ICT has given a special importance to strengthen the process of teaching-learning.
- Tests, tutorials, seminars, group discussions are conducted and project work is assigned to the students.

6.3.2 Teaching and Learning

- Effective methods like ICT enabled class room, language labs etc.
- Motivate students for power point presentations and seminars.
- Effective use of the internet services and Webinar participation
- Feedback from the students.
- Quiz, debate and group discussions.
- Experiential, participative and project based learning.

6.3.3 Examination and Evaluation

- Evaluation of the student is carried out through different methods:
- Tests and tutorials are conducted periodically.
 - University and college level examinations (terminal, semester, annual) are conducted as per the schedule.
 - Students' progress is assessed through assignments, open book test, presentations, seminars, group discussions, projects and viva-voc.

6.3.4 Research and Development

- The teaching faculty is keen to get engaged in research activities.
- A special leave is sanctioned to the teaching faculty for completion of doctoral/ post-doctoral research under FIP.
- Well-equipped labs are made available for the research activities.
- Faculty and students are encouraged to publish their research work in UGC approved research journals.
- Faculty and students are motivated to actively participate and present their research findings in seminars and conferences at different levels
- Faculty members are provided with the information of different research schemes so that they can apply for major and minor research projects to different funding agencies.
- Faculty members and students carry out their research work in collaboration with National/ International laboratories and other institutions.

6.3.5 Library, ICT and physical infrastructure/instrumentation

- Fully automated central library.
- Access to e_Journals and e_books through membership of N-List (National Library and Information Services Infrastructure of scholarly content) under INFLIBNET (Information and Library Network Centre) and DELNET (Developing Library Network.)
- An open access service is provided to readers for quick referencing.
- Book bank facility is made available.
- Books available in the library are bar coded and RFID tagged.
- News Paper clippings are maintained.
- University and college question paper sets are available.

6.3.6 Human Resource Management

- Human resource is efficiently used for the institutional development and extension activities.
- Under the able guidance of principal, faculty ensures smooth functioning of the institution.
- The college conducts special guidance and personality development programme organizes expert lectures for overall development of students.
- College provides computer training to the first year students of the degree courses.
- Special lectures on competitive examination are arranged.
- Campus interviews are arranged to strengthen the placement activity.
- Restructured, add-on and career oriented courses are conducted to acquire additional knowledge and skills in different fields.

6.3.7 Faculty and Staff recruitment

- The institution follows a prescribed procedure for faculty and staff recruitment.
- The principal forwards staff requirement proposal to the management.
- The management advertises in the daily newspaper.
- The applications received are short listed and the eligible candidates are called for an interview.
- Selection committee including V.C. nominee, Reservation nominee, Principal, Management Representative, Subject Experts and Head of the concerned department follows the rules-regulations and selection criteria laid by UGC, Government of Maharashtra and Sant Gadge Baba Amravati University, Amravati.

6.3.8 Industry Interaction /Collaboration

- The department of Economics, Home Economics, Co-operation organizes industrial visits regularly.
- Students approach the industries for their project work.

6.3.9 Admission of Students

- Admission procedure in the college is transparent and merit based.
- Information about admission is displayed through college website and on the notice board.
- Admission committee (U.G. and P. G.) of the college looks after the entire admission procedure.
- Rules and regulations laid by State government and affiliating university regarding reservation are strictly followed in admission process.

6.4 Welfare schemes for

Teaching	Provident Fund, Loan facility through co-operative credit society, Group and General Insurance Policy and staff quarter.
Non-teaching	Provident Fund, Loan facility through co-operative credit society, Group and General Insurance Policy and staff quarter.
Students	Accidental Insurance, Book bank Facility, various Scholarships, endowment funds and Education loan facility through banks.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	CDC
Administrative	No		Yes	CDC

6.8 Does the University/ Autonomous College declares results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Successful professional alumni share their experiences, success stories, knowledge and expertise with the students.
- Suggestions received from the Alumni during the Alumni meet are implemented for the progress of institution.

6.12 Activities and support from the Parent – Teacher Association

- Parents interact with faculty. They can play the supportive role in the progress of the institution and their wards.
- Corrective measures are taken, if any shortfall is found.
- Any parent can interact with Class Teacher/Co-ordinator / Viceprincipal without prior appointment during scheduled time.

6.13 Development programmes for support staff

- Workshops, Training programs were organized for the support staff.
- Computer training is provided to enhance their efficiency.
- The Sports department organizes various activities.
- Yoga session was organized.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lawns and gardens are maintained with utmost care with the help of in house gardeners and cleaners.
- Trees are classified.
- Daily cleaning of the campus with the help of cleaners.
- Minimum use of papers.
- The college campus is lush green with variety of trees.
- 'Van Mahotsav' a Tree Plantation Campaign.
- Plantation programme of medicinal plants.
- Natural light reach at every corner in the central library building along with proper ventilation.
- Rain water harvesting.

Criterion - VII

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Observance of Women's Day and other days of national importance for creating social responsibility and national integration.
- In connection with Blood Donation Day, blood donation camps were conducted.
- Adjustment of lectures during casual/duty/study leave period of a teacher. This unique method keeps the teaching programme undisturbed.
- Project based learning in various classes.
- Proposal submissions to various agencies in order to increase research activities of the college.
- Dress code is mandatory to all the students in the college which eased identification of the students from different faculties and helped to maintain discipline in the campus.
- Career guidance cell has helped the rural students to get suitable employment opportunities. Efforts are made to have more Campus placements.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Programmes were arranged for the women empowerment like personality development, and Yoga for girl students during the academic year
- Students were trained in Soft skills, communication skills in English, computer literacy, and industrial training that suited to the local needs of the community.
- College has appointed a senior faculty member as Controller of examination (CoE) to look into all matters related to examination. A separate examination cell with all necessary equipment's has been set up in the college.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness /protection

- Tree saplings were planted as a part of Environment Day celebrations in association with NSS.
- Institute has set up a customised rain water harvesting system. Rain water from the terrace is trapped for water harvesting.
- Trees are preserved and planted at different locations campus to reduce the amount of carbon dioxide and keep the campus clean and green.
- More than 2000 trees, lawns, botanical garden in the campus keeps greenery and neutralizes the effect of carbon emission.
- Micro irrigation (drip/sprinkler) practiced in the college campus to water all the plants and lawns to save water.
- A computer hardware engineer from the private firm looks after the maintenance and repairs of computers and allied gadgets. Efforts are made to reduce the quantity of e-waste by the optimum use of electronic devices.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

A) Identified Strengths of the institute:

- **Campus:** The institution has a green campus where environmental friendly practices go hand in hand with academics. The efforts to promote sustainable and eco-friendly campus are carried out through various initiatives.
- **Quality Education:** Highly qualified and dedicated faculty, Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- **Commitment toward students' welfare:** Equal opportunity to all,
- **Counseling** for students at both formal and informal levels, Mentoring system well structured.
- **Well-equipped library:** Excellent collection of rare and latest books and journals. The library is also equipped with special software and resources.
- **Research & Innovations:** Research thrust through activities like research projects, Presentation of papers in National & International seminars and conferences, publication of research work in reputed journals.
- **Infrastructure:** Well established infrastructural facilities
- **Residence in College:** The College provides residence on the campus for about 60students. Residential facilities are available for girl students, for both undergraduate and postgraduate students.
- **Leadership: Effective** leadership and co-ordination of staff and students by the Principal.

8 Plans of institution for nextyear

1. To strengthen the interdisciplinary research activities.
2. To organize International/National/State level conferences/seminars/symposia/Workshops.
3. To submit proposals for obtaining funds from various funding agencies through minor/major research projects.
4. Strengthen sport and environment awareness among the students.
5. Encourage participation of faculty in Faculty Improvement program.
6. Collaborative research with industry.
7. Introduce skill development courses.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CDC	-	College Development Council
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ACADEMIC CALENDER FOR THE SESSION 2017-18

1.	12 th June 2017	:	Opening of the College
2.	Upto 07 th August 2017	:	Admission Process
3.	15 th August 2017	:	Independence Day (Consumer Co-Op. Society Special Meeting)
4.	03 rd September 2017	:	Inauguration of Social Sciences Study Circle
5.	09 th September 2017	:	Inauguration of Language Study Circle
6.	24 th September 2017	:	N.S.S. Day
7.	27 th September 2017	:	Singing Competition
8.	29 th September 2017	:	1 st Unit Test
9.	2 nd October 2017	:	Gandhi Jayanti
10.	10 th October 2017	:	Antakshari Competition
10.	16 th Oct. 2017 to 04 th Nov. 2017	:	Diwali Vacation
11.	15 th November 2017	:	Educational Tour
12.	05 th December 2017	:	General Knowledge Competition
13.	upto 25 th December 2017	:	N.S.S. Annual Special Camp
14.	Upto 31 st December 2017	:	Annual Social Gathering
15.	14 th January 2018	:	Geography Day
16.	26 th January 2018	:	Republic Day
17.	20 th February 2018	:	College Common Test
18.	Upto 15 th March 2018	:	Viva-Vice Exam and Practical Exam
19.	20 th March 2018	:	University Annual Exam

A BRIEF ANALYSIS (REPORT)**Students Feedback Report: 2017-2018**

Feedback was collected from 150 students from UG and PG departments of the college after declaration of results for semester first, during the academic year 2017-18. The Feedback form was given to the undergraduate and postgraduate students of all the departments on sample basis and they were promoted to give their own feedback very freely for the improvement of the teaching and learning process.

- The prescribed questionnaire was supplied to students.
- UG and PG Students of all departments gave their responses/rating to the given form consisting the questionnaire.
- After collection of all forms, the rating given by the students towards all questions were calculated in terms of percentage.
- Analysis reveals that the overall performance of the UG and PG teaching courses from all the departments is satisfactory.
- Reviewing analysis: Principal interacted with the staff and suggested measures for improvement.

Best Practices:

Annexure - i

1) Title of the practice

“Green soldiers scheme” for “Go Green – Go Clean”

Goals:

- To organize students of Geography to form team to monitor energy conservation and maintenance of campus environment clean.
- To motivate other students and employee to go for green and clean campus
- To inculcate significance of energy conservation and clean environment.

The Context:

Energy conservation has been a top priority globally. Hence, keeping this goal in focus, institute has taken green initiatives. Department of Geography has launched project “Go Green – Go Clean” and set up Green Soldiers team which aimed at energy conservation and keeping watch within premises on excess use of paper, water, electricity and excess energy consumption;

Throwing miscellaneous and hazardous waste indoor and outdoor within campus.

Spitting here and there in campus.

Keeping this in view to conserve energy and natural resources, and contribute in Nation’s energy conservation as well as making campus environment more healthy, eco-friendly, green and clean and pollution free (to access its benefits). The above practice has been adopted by the institution:-

The Practice:-

To maintain clean and green college campus and surroundings following measures are taken and monitored by green soldiers team

- Taking of various initiatives in environmental issues and activities, Nature club and eco clubs are set up.
- Adoption of polythene free zone, smoking free zone.
- Inculcation among students environmental awareness among students.
- Encouragement of students not to throw rubbish on floor or ground and appealed to use separate disposal bins for different wastes.
- Prohibition of bringing polybags in college by staff and students.
- Motivation for responsible use of electricity and water and their conservation.
- Adoption of recycling of waste through vermicompost project and availing homemade compost for college garden and to achieve zero waste.

- Making campus eco-friendly through, collecting suggestions for sending proposals for green infrastructural changes and their forwarding.
- Replacing ordinary incandescent light bulbs to LED wherever possible.
- Monitoring and watch keeping by green soldiers team on putting off unnecessary lights, fans. Shutting down computers when not in used, turning off electric appliances, at day time unplugging after charging the laptops, mobiles etc.
- Taking mandatory initiatives to create, awareness about energy crisis, consumption of effects of carbon emission.
- Making display of posters and placards made by green soldiers on energy conservation, and clean environment in sensitive zones.
- Arranging guest talks on relevant topics to avoid misuse of energy and keeping environment healthy.
- Arranging small competitions on relevant issues among student.
- Motivation of students to bring bicycles to reduce carbon emission and reduce petrol use.
- Prohibition of burning wastes within campus to curb carbon emission.
- Luxuriant tree plantation drives.
- Encouragement of use of energy efficient appliances
- Conscious use of paper through practicing printing of both sides of paper sheets to reduce excess burden of papers.
- Practicing online feedback and other tasks to reduce paper use.
- Practicing greeting of guests with saplings to spread awareness of environmental conservation and inspiration to grow plants.
- e-waste management practicing through diverse measures.
- Strict monitoring and prohibition of spitting on indoor walls, stair cases and campus grounds.

Evidence of success:

The following outcome indicates the handsome success that the above practice has achieved for the Institution.

- Reduction of electric/water bills.
- Habitualisation of staff and students to put off electric appliances and lights and fans time to time.
- Enriched awareness and increment of consciousness students and staff about of energy conservation and green and clean environmental practices within and outside campus.

- Campus become lush green and clean and rubbish matter is off sight on ground and class rooms.
- No polybags and products are sighted with staff and students.
- Responsible use of water and paper is being observed.
- Eco-friendly practices are spread and being followed as much as possible.
- Students no. increased regarding use of bicycles.
- Pan/tobacco chewing practice has been considerably reduced.
- Campus environment become completely smoke free.
- Clean walls, staircase and corridors are being observed.

Annexure - ii

2) Title of the practice

Open defecation free village

1. Title : To study the impact of “ open defecation free village” scheme.

2. Aim (Goals):

To make rural people aware of the health problems caused by openly defecating practice.

Try to bring behavioral change among rural population and make them realized the need and importance of using toilets

To make realize the Government that the policies implemented by it are either percolating among the root level or not. Motivate people in rural areas build their own toilets.

Inform people about schemes and subsidies provided by the government.

Thus to appeal the rural population to the a part of “Clean India mission.”

3. Context :

Open defecation is the practice of people defecating outside (fields, roads, riverside, etc.) and not into a designed toilet. Eliminating open defecation is the main aim of improving access to sanitation. In India various government led initiatives are ongoing to reduce open defecation in the country. Such as Nirmal Bharat Abhiyan which integrated into clean India mission in 2014. The main object of the mission is to end open defecation forever in all villages by 20 Oct. 2019. The educational Institutions like ours can take part in this mission at

their own level.

4. The practice:

The college has initiated to undertake an activity to monitor the progress of “ Swachh Bharat Abhiyan”

A survey by the students is carried out every year in the rural area main objective of the survey is to know whether the house-hold has built its own toilet or not.

Before starting the actual survey, a questionnaire is prepared which includes information of the family such as number of family income, their educational status, family income, etc and question related to health and hygiene. Information about diseases and vaccination of children is also included in the questionnaire.

While conducting the actual survey, groups of 3 to 4 students are formed. Each group is assigned to collect data from head or any responsible member of the family they also enquire about whether the family is getting any financial help from government agency to build toilet. Students collect data from almost all the households in the village.

A through study and Statistical analysis of the data collected is made and inferences are drawn. A proper report of the entire activity is prepared and forwarded to local village authority the sarpanch and to taluka panchayat samiti.

After the survey “ Counseling meeting of the villagers is held. Information about government schemes and subsidies is provided villagers so that they can avail the facility and build their own toilets.

5. Success of Evidence :

Rural people are very well aware of the hazardous effects of open defecation.

“ They now understand that open defecation is directly related to malaria, cholera, diarrhea and even child mortality.

More number of village house holds are having their own toilets.

